Thank you for your interest in Rebuilding Together South Sound’s home repair programs! Please review this application packet completely before filling out the application. The first step to be considered for our programs is to submit a complete application and all required income documents. We review applications in the order they are received. If you meet our eligibility criteria, we will contact you for a home evaluation. Please be aware that our application process takes time. Repair work typically does not happen immediately. Please contact our office with any questions.

Application Deadlines (Single application for all):
- **December 1** to be considered for National Rebuilding Day (last Saturday of April)
- **July 15** to be considered for RampUp! (October) and Veteran’s Day projects (November)
- **First come, first served** to be considered for Safe at Home and Tacoma Home Repair

**You meet our basic qualifications if you…**
- ✓ Live in the home you own anywhere in Pierce County or the cities of Federal Way and Auburn,
- ✓ Are up to date on the mortgage and property taxes at your home,
- ✓ Your household qualifies as low-income (see table below), and
- ✓ Someone in the home is elderly, a person with a disability, or a child under the age of 18.

**Income Eligibility**

To find out if you are income eligible, fill out the Household Income Worksheet on page 3 of the application and compare your total household income to the Income Eligibility Table below. Your income eligible if your total gross household income is **below** the following:

<table>
<thead>
<tr>
<th>Household Size (adults and children)</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Gross Monthly Income</td>
<td>$2,342</td>
<td>$2,675</td>
<td>$3,008</td>
<td>$3,342</td>
<td>$3,613</td>
<td>$3,879</td>
<td>$4,146</td>
</tr>
</tbody>
</table>

What does gross household income mean?
- Total income before taxes and deductions like health insurance premiums are taken out.
- Income from **all adults ages 18 and over** living in your house, including any renters.
- Every source of income including salaries, pensions/annuities, income/dividends, SSI/SSDI, and rent payments, even if the income source is non-taxable (VA Pension).
- Adults receiving no income will need to complete a Declaration of Zero Income. Please contact Rebuilding Together South Sound for a copy of this document.
How Do Rebuilding Together South Sound’s Programs Work?

Once we receive your complete application, our staff and volunteers will schedule a comprehensive assessment of repairs needed at your home. Following the assessment, applications selected for repair services will be accepted into one of our core programs:

<table>
<thead>
<tr>
<th>Program</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safe at Home (S@H)</td>
<td>Projects involve smaller-scale, critical health and safety repairs completed by skilled volunteers. Repairs are completed throughout the year.</td>
</tr>
<tr>
<td>National Rebuilding Day (NRD)</td>
<td>Projects are typically larger in scale, engaging approximately 20 or more volunteers per project to tackle a wide range of repair needs. Repairs will occur on or around the last Saturday of April.</td>
</tr>
<tr>
<td>Tacoma Home Repair (THR)</td>
<td>Projects involve smaller-scale, critical health and safety repairs completed by staff and contractors. Repairs are completed throughout the year for residents inside the City of Tacoma.</td>
</tr>
</tbody>
</table>

Consideration is given first to households that have not yet received any services from our organization, as well as seniors, persons with disabilities, and families with children who are unable to make their own repairs and who have no able-bodied family members to assist them.

What Repairs Will Be Considered?

Priority repairs have a direct benefit to the health and safety of your household. Following are examples of common projects:

- Build deck, stairs, and ramps
- Repair/replace hot water heaters
- Repair minor to moderate plumbing leaks
- Repair/replace broken windows, doors, and locks
- Repair/replace heating system
- Repair minor electrical hazards
- Install grab bars, handheld shower wands
- Install accessible products (comfort height toilet, lever handles)

Other projects may be considered on a case by case basis. Please call us with questions about specific or include information in your application.

Rebuilding Together South Sound is limited in the type of work we can complete based on funding and volunteer availability. Large projects like roofing, painting, or major landscaping are primarily considered for our National Rebuilding Day program.

Rebuilding Together South Sound does not do structural repairs such as foundations, framing, new construction, or room additions. We also may not be able to work on projects that include repairing work that was done without proper permits.
To Apply...

- Fill out all four (4) pages of the application.
- Sign the application.
- Gather required documents for proof of household income. See application page 3 for a list of documents Rebuilding Together South Sound accepts. **Proof of income must be received within 60 days of application submittal or the application will be closed.**
- Make copies of those documents if needed. If you cannot make copies of your documents, please contact our office for assistance.
- Black out all social security numbers and bank account numbers – we **only** need the documents to show name and address.
- Keep this application packet so you can follow up with Rebuilding Together South Sound.
- Mail or email the signed application with income documents to Rebuilding Together South Sound:

<table>
<thead>
<tr>
<th>Mail (pre-stamped envelope provided):</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rebuilding Together South Sound</td>
<td>OR</td>
</tr>
<tr>
<td>4019 S Orchard St</td>
<td><a href="mailto:info@rebuildingtogetherss.org">info@rebuildingtogetherss.org</a></td>
</tr>
<tr>
<td>Tacoma, WA 98466</td>
<td>Scan and email application with all necessary documentation in PDF format.</td>
</tr>
</tbody>
</table>

Why Does Rebuilding Together South Sound Ask for…


Rebuilding Together South Sound is committed to providing equal opportunities for all applicants for our program services. All selection decisions are made without regard to unlawful considerations of race, sex, religion, national origin, age, sexual orientation, disability, or any other legally protected status. Immigration status is also not a consideration and homeowner files are kept confidential.

- Providing your gender, ethnicity, and race are **optional**, however, this information assists us with funding and providing better services.
- Demographic information, including veteran discharge status, is only shared with funders and does **not** impact eligibility for our programs. Veteran discharge status is requested to assist in finding additional funders/resources.
- We request your primary spoken language so that we can connect with an interpreter when necessary. We do not share this information with any government entity.

*King County Mobile/Manufactured Homeowners – you can find your property tax account number on your Personal Property Tax Statement or by calling 206-296-5126 Option 3 or 206-263-2844.*

Once Rebuilding Together South Sound Receives an Application...

We will follow up with you when we receive this application. If you do not receive a postcard saying your application is complete or a letter or phone call requesting more information within two weeks of mailing the application, please call us at 253-238-0977.
Alternative Resources, Repair & Weatherization Programs

**Washington 211 Referral Line** - 211 from any landline, (877) 211-9274 for Pierce County, (800) 621-4636 for King County

**City of Auburn Human Services**
Provides low-income city residents with grants for emergency home repairs. Must meet income guidelines and have lived in your home for at least one year.
(253) 931-3099 | auburnwa.gov/cms/One.aspx?portalId=11470638&pageId=12522603

**City of Federal Way Community Services**
Provides 0% interest loans up to $15,000 to cover emergency home repairs. Must meet income guidelines and have lived in your home for at least one year.
(253) 835-2401 | cityoffederalway.com/page/community-services-division-0

**City of Lakewood : Home Repair Loan**
Provides loans ranging from $40,000-$65,000 to cover accessibility upgrades, weatherization, and major home system replacement. Must meet income guidelines.
(253) 983-7754 | cityoflakewood.us/community-economic-development/community-housing-programs/

**City of Tacoma**

- **Home Repair Loan**
  Provides loans up to $30,000 to cover major repairs or home systems. Must meet income guidelines.
  (253) 798-6909 | cityoftacoma.org/government/city_departments/community_and-economic_development/housing_division

- **Sewer Conservation Loan**
  Provides loans up $10,000 to repair or replace sewer lines. Must meet income guidelines and seek bids for project.
  (253) 502-2255 | cityoftacoma.org/government/city_departments/community_and-economic_development/housing_division

**Metropolitan Development Council : Weatherization Assistance Program**
Provides access to services that will improve energy conservation including insulation and furnace repairs for income-qualified, City of Tacoma residents. Can be owner-occupied or rental.
(253) 593-2336 | mdc-hope.org/housing/weatherization

**Pierce County Human Services**

- **Home Repair Program**
  Provides home repairs for income-eligible homeowners in the form of a grant. Participants must reside in Pierce County and outside the city limits of Tacoma, Lakewood, and Bonney Lake.
  (253) 798-4400 Option #2 | co.pierce.wa.us/1283/Home-Repairs

- **Weatherization Assistance Program**
  Enables low-income families to reduce their energy costs by increasing the energy efficiency of their homes. Participants must reside in Pierce County and outside the city limits of Tacoma.
  253-798-4400 Option #3 | co.pierce.wa.us/1290/Home-Weatherization

**Tacoma Public Utilities : Grant and Loan Programs**
Provides grants and loans for heat pumps, duct sealing, heat pump water heaters, insulation upgrades, LED lighting, window replacement, and more. Must meet income guidelines, be a TPU customer, and seek bids for project on your own.
(253) 502-8368 | rebates@cityoftacoma.org | mytpu.org/ways-to-save/residential-rebates/

**Puget Sound Energy : Rebate Programs**
Provides rebates for energy-efficient upgrades including appliances, lighting, heating systems, insulation, and more.
(800) 562-1482 | pse.com/rebates